603 – Douglas Hill Water

The role of the Douglas Hill Water System function is to operate and maintain a water system in Douglas Hill and Jim's Crescent subdivisions. Revenue sources include user fees and parcel tax.

DOUGLAS HILL WATER (603)	**PARCEL TAX REQUISITION**	**$ 52,900**
PARTICIPATING AREA	**Specified Area in Electoral Area "C" & "D"**	
STATUTORY LIMITATION	**Max Requisition Amended in 2023**	
	Parcel Tax $ 64,000	
BYLAW #	**Management Bylaw 4231**	
MOST RECENT AMENDMENT DATE	**Adopted January 27, 2021**	
	Proposed Amemdment 2024	
TOTAL NUMBER OF PARCELS	**138**	
TOTAL NUMBER OF USERS	**137**	
ANNUAL COST PER PROPERTY	**Parcel tax $ 383**	
	User fee $ 385	

COWICHAN VALLEY REGIONAL DISTRICT

2024-2028 FINANCIAL EXPENDITURE PROGRAM

Dept Function: Douglas Hill Water

Function: 603

TOTAL EXPENDITURE	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Operational Costs	$114,481	$116,181	$117,181	$118,281	$118,281	$119,281
Long Term Debt	7,719	7,719	7,719	7,719	7,719	7,719
Short Term Debt						
Capital						
Transfer to Capital Reserve						
Transfer to Feasibility Reserve						
TOTAL APPLICATION OF FUNDS	$122,200	$123,900	$124,900	$126,000	$126,000	$127,000
SOURCES OF FUNDS						
Requisition/Parcel Tax	51,200	52,900	52,900	53,000	53,000	54,000
User Fee	51,000	51,000	52,000	53,000	53,000	53,000
Transfer from Capital Reserve						
Transfer from Gas Tax Reserve	0					
Other	20,000	20,000	20,000	20,000	20,000	20,000
Debt Proceeds						
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	$122,200	$123,900	$124,900	$126,000	$126,000	$127,000

2023 Debt Long Term with Principal & Interest

Borrowed	Outstanding	Maturity	P & I
Upgrade	$81,891	2031	$7,719
Total			**$7,719**

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

GENERAL WATER FUND
603 - DOUGLAS HILL WATER

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
OPERATING REV					
4411 USER CHARGES					
02-1-4411-0000	USER CHARGES	-58,597	-57,721	-55,000	-55,000
02-1-4411-1000	DISCOUNTS	4,775	4,199	4,000	4,000
	Total USER CHARGES	-53,823	-53,521	-51,000	-51,000
4810 CONNECTION CHARGES					
02-1-4810-0000	CONNECTION CHARGES	0	0	-20,000	-20,000
	Total CONNECTION CHARGES	0	0	-20,000	-20,000
7574 REQUISITION - PARCEL TAX					
02-1-7574-0000	REQUISITION - PARCEL TAX	-51,200	-51,200	-51,200	-52,900
	Total REQUISITION - PARCEL TA	-51,200	-51,200	-51,200	-52,900
	Total OPERATING REV	-105,023	-104,721	-122,200	-123,900
OPERATING EXP					
4110 OPERATING EXPENDITURES					
02-2-4110-1301	WAGES	32,065	32,208	33,941	34,358
02-2-4110-1400	BENEFITS	8,981	9,959	10,495	10,627
02-2-4110-2121	POSTAGE	367	351	160	160
02-2-4110-2131	TELEPHONE	1,043	1,335	540	540
02-2-4110-2370	INSURANCE - PROPERTY	1,027	1,072	1,194	1,194
02-2-4110-2480	MINOR CAPITAL	0	92	20,000	20,000
02-2-4110-2561	ALARM MONITORING	0	0	350	350
02-2-4110-4100	ALLOC - GENERAL GOVERNME	3,711	3,657	4,228	3,773
02-2-4110-4575	ALLOC - ENGINEERING	8,491	8,468	11,379	12,808
02-2-4110-4587	ALLOC - ADMINISTRATION	2,888	3,255	1,720	957
02-2-4110-4588	ALLOC - RETRO ADJUSTMENT	9,732	9,732	9,732	9,732
02-2-4110-5110	SUNDRY EXPENSES	300	0	100	100
02-2-4110-7550	LICENCES & FEES	150	150	150	150
02-2-4110-9910	CONTINGENCY	0	0	781	1,532
	Total OPERATING EXPENDITUR	68,755	70,280	94,770	96,281
4135 SOURCE OF SUPPLY & TREATMENT					
02-2-4135-2620	RENTALS/MACHINERY & EQUII	0	244	1,400	1,400
02-2-4135-2650	CHLORINATION	436	587	1,000	1,000
02-2-4135-2655	WATER ANALYSIS	472	559	1,000	1,000
02-2-4135-5530	ELECTRICITY	7,952	6,651	8,111	8,300
	Total SOURCE OF SUPPLY & TR	8,861	8,042	11,511	11,700
4140 TRANSMISSION & DISTRIBUTION					

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

GENERAL WATER FUND
603 - DOUGLAS HILL WATER

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
02-2-4140-2450	R & M - MACHINERY & EQUIPM	435	-710	1,000	1,000
02-2-4140-2620	RENTALS/MACHINERY & EQUII	4,929	0	2,000	2,000
02-2-4140-5923	SUPPLIES	5,287	1,499	5,200	5,200
	Total TRANSMISSION & DISTRIE	10,651	789	8,200	8,200
8123 INTEREST/MFA OWN DEBENTURES					
02-2-8123-8232	INTEREST (CVRD)	3,265	2,205	2,205	2,205
	Total INTEREST/MFA OWN DEBE	3,265	2,205	2,205	2,205
8133 PRINCIPAL (CVRD)					
02-2-8133-8332	PRINCIPAL (CVRD)	5,037	5,514	5,514	5,514
	Total PRINCIPAL (CVRD)	5,037	5,514	5,514	5,514
	Total OPERATING EXP	96,569	86,830	122,200	123,900
CAPITAL REV					
9009 TRANSFER FROM GAS TAX RESERVES					
02-7-9009-0000	TSF FROM GAS TAX RESERVE	-109,677	-24	0	0
	Total TRANSFER FROM GAS TA	-109,677	-24	0	0
	Total CAPITAL REV	-109,677	-24	0	0
CAPITAL EXP					
8221 TRANSFER/GENERAL CAPITAL FUND					
02-8-8221-6111	ENGINEERING STRUCTURES	109,677	24	0	0
	Total TRANSFER/GENERAL CAP	109,677	24	0	0
	Total CAPITAL EXP	109,677	24	0	0
	Surplus/Deficit	**-8,453**	**-17,891**	**0**	**0**

Budget Report by Cost Center

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
Summary Total Revenues	**0**	**0**	**0**	**0**
Summary Total Expenses	**0**	**0**	**0**	**0**
Summary Surplus/Deficit	**-8,453**	**-17,891**	**0**	**0**

2024 Year over Year Comparative Analysis

Function: **603 - Douglas Hill Water**

Requisition Change	2023 Requisition	Proposed 2024 Requisition	Requisition $ Increase (Decrease)	Requisition % Increase (Decrease)
	$51,200	$52,900	1,700	3.32%

A) Core Budget		2023 $ Budget	2024 $ Budget	Requisition $ Increase (Decrease)	Requisition % Increase (Decrease)
Explanation of increase/decrease:	Parcel Charges	0	0	0	0.00%
	Minor increase to administrative operating expenses	94,770	96,281	1,511	2.95%
	Minor increase to source of supply	11,511	11,700	189	0.37%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
	Subtotal	**106,281**	**107,981**	**1,700**	**3.32%**

B) Prior Year One-time items					
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
	Subtotal	**0**	**0**	**0**	**0.00%**

Max Draft 2024 Budget				**1,700**	**3.32%**

C) Other items to maintain service level					
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%
				0	0.00%

		Subtotal	**0**	**0**	**0**	**0.00%**
Total Draft 2024 Budget					**1,700**	**3.32%**
D)	**Supplemental Items**					
1)	Capital		-		0	0.00%
	Debt		-		0	0.00%
	Reserves		-		0	0.00%
	Gas Tax		-		0	0.00%
	Other		-		0	0.00%
	Operating		-		0	0.00%
2)	Operating		-		0	0.00%
	Reserves		-		0	0.00%
	Other		-		0	0.00%
		Subtotal	**-**	**-**	**0**	**0.00%**
Max 2024 Requisition change if Supplemental & Other Items are Approved					**1,700**	**3.32%**

Notes:

1) The Operating Reserve balance at December 31, 2022 is $48,384 with $0 committed in 2023 - uncommitted balance is $48,384.

2) The Capital Reserve balance at December 31, 2022 is $0 with $0 committed in 2023 - uncommitted balance is $0.