605 – Arbutus Mountain Water

The role of the Arbutus Mountain Water System function is to operate and maintain a water system for the strata subdivision. The system currently services 123 homes (123 parcels).Revenue sources include user fees and parcel tax. Potential for a third phase has been budgeted for 2021

ARBUTUS MOUNTAIN WATER (605)	**PARCEL TAX REQUISITION**		**$ 48,848**
PARTICIPATING AREA	**Specified Area in Electoral Area "B"**		
STATUTORY LIMITATION	**Max Requisition**		
	Parcel Tax	**$ 112,410**	
BYLAW #	**Management Bylaw 4231**		
MOST RECENT AMENDMENT DATE	**Adopted January 27, 2021**		
	Proposed Amemdment 2024		
TOTAL NUMBER OF PARCELS		**157**	
TOTAL NUMBER OF USERS		**153**	
ANNUAL COST PER PROPERTY	**Parcel tax**	**$ 311**	
	User fee	**$ 300**	**proposed 2024**

COWICHAN VALLEY REGIONAL DISTRICT

2024-2028 FINANCIAL EXPENDITURE PROGRAM

Service: Arbutus Mountain Water

Function: 605

TOTAL EXPENDITURE	2023	2024	2025	2026	2027	2028
Operational Costs	$90,848	$96,748	$100,000	$100,000	$103,000	$103,000
Long Term Debt						
Short Term Debt						
Capital						
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	$90,848	$96,748	$100,000	$100,000	$103,000	$103,000
SOURCES OF FUNDS						
Requisition/Parcel Tax	48,848	48,848	50,000	50,000	52,000	52,000
User Fee	36,000	41,900	50,000	50,000	51,000	51,000
Transfer from Operating Reserve						
Transfer from Gas Tax Reserve						
Other	6,000	6,000				
Debt Proceeds						
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	$90,848	$96,748	$100,000	$100,000	$103,000	$103,000

Budget Report by Cost Center

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

GENERAL WATER FUND
605 - ARBUTUS MT. WATER

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
OPERATING REV					
4411 USER CHARGES					
02-1-4411-0000	USER CHARGES	-35,621	-40,854	-40,000	-45,900
02-1-4411-1000	DISCOUNTS	2,159	2,574	4,000	4,000
	Total USER CHARGES	-33,462	-38,280	-36,000	-41,900
4810 CONNECTION CHARGES					
02-1-4810-0000	CONNECTION CHARGES	-7,000	-5,000	-6,000	-6,000
	Total CONNECTION CHARGES	-7,000	-5,000	-6,000	-6,000
5900 MISCELLANEOUS					
02-1-5900-2700	GENERAL	500	0	0	0
	Total MISCELLANEOUS	500	0	0	0
7574 REQUISITION - PARCEL TAX					
02-1-7574-0000	REQUISITION - PARCEL TAX	-34,980	-39,476	-48,848	-48,848
	Total REQUISITION - PARCEL TA	-34,980	-39,476	-48,848	-48,848
9110 SURPLUS/DEFICIT					
02-1-9110-0000	SURPLUS/DEFICIT	0	3,956	3,557	0
	Total SURPLUS/DEFICIT	0	3,956	3,557	0
9120 TRANSFER FROM OPERATING RESERVE					
02-1-9120-0000	TRANSFER FROM OPERATING	0	-3,956	-3,557	0
	Total TRANSFER FROM OPERAT	0	-3,956	-3,557	0
	Total OPERATING REV	-74,942	-82,756	-90,848	-96,748
OPERATING EXP					
4110 OPERATING EXPENDITURES					
02-2-4110-1301	WAGES	29,073	29,016	30,542	33,276
02-2-4110-1400	BENEFITS	8,144	8,972	9,443	10,287
02-2-4110-2121	POSTAGE	395	164	400	400
02-2-4110-2131	TELEPHONE	1,553	1,858	1,135	1,500
02-2-4110-2320	LEGAL SERVICES	219	0	0	0
02-2-4110-2370	INSURANCE - PROPERTY	1,433	1,491	1,700	1,700
02-2-4110-2400	ALARM MAINTENANCE	264	264	500	500
02-2-4110-2480	MINOR CAPITAL	0	11,475	0	0
02-2-4110-2561	ALARM MONITORING	231	154	0	0
02-2-4110-4100	ALLOC - GENERAL GOVERNME	3,244	3,313	3,783	4,150
02-2-4110-4575	ALLOC - ENGINEERING	7,568	7,548	11,297	14,571
02-2-4110-4587	ALLOC - ADMINISTRATION	2,574	2,901	1,708	1,089

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

GENERAL WATER FUND
605 - ARBUTUS MT. WATER

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
02-2-4110-4588	ALLOC - RETRO ADJUSTMENT	4,126	4,126	4,126	4,126
02-2-4110-5110	SUNDRY EXPENSES	0	0	100	0
02-2-4110-7550	LICENCES & FEES	200	150	150	150
02-2-4110-9910	CONTINGENCY	0	0	14	849
	Total OPERATING EXPENDITUR	59,025	71,432	64,898	72,598
4135 SOURCE OF SUPPLY & TREATMENT					
02-2-4135-2620	RENTALS/MACHINERY & EQUII	0	0	1,000	1,000
02-2-4135-2650	CHLORINATION	1,836	1,233	2,000	2,000
02-2-4135-2655	WATER ANALYSIS	1,177	221	1,200	1,200
02-2-4135-5923	SUPPLIES	-34	0	0	0
	Total SOURCE OF SUPPLY & TR	2,979	1,454	4,200	4,200
4140 TRANSMISSION & DISTRIBUTION					
02-2-4140-2620	RENTALS/MACHINERY & EQUII	0	0	1,000	1,000
02-2-4140-5923	SUPPLIES	7,384	6,902	10,000	10,000
	Total TRANSMISSION & DISTRIE	7,384	6,902	11,000	11,000
4150 SOURCE OF SUPPLY-PUMPING					
02-2-4150-2450	R & M - MACHINERY & EQUIPM	1,233	195	3,000	1,200
02-2-4150-5530	ELECTRICITY	7,099	6,332	7,250	7,250
02-2-4150-5638	CONTRACT ELECTRICAL REPA	1,177	0	500	500
	Total SOURCE OF SUPPLY-PUM	9,510	6,527	10,750	8,950
	Total OPERATING EXP	78,898	86,314	90,848	96,748
	Surplus/Deficit	**3,956**	**3,557**	**0**	**0**

Budget Report by Cost Center

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
Summary Total Revenues	**0**	**0**	**0**	**0**
Summary Total Expenses	**0**	**0**	**0**	**0**
Summary Surplus/Deficit	**3,956**	**3,557**	**0**	**0**

2024 Year over Year Comparative Analysis

Function: **605 - Arbutus Mtn. Water**

Requisition Change	2023 Requisition	Proposed 2024 Requisition	Requisition $ Increase (Decrease)	Requisition % Increase (Decrease)
	$48,848	$48,848	0	0.00%

A) Core Budget			2023 $ Budget	2024 $ Budget	Requisition $ Increase (Decrease)	Requisition % Increase (Decrease)
Explanation of increase/decrease:	Increase to user fees		-36,000	-41,900	(5,900)	(12.08%)
	Increase to administrative operating expenses		64,898	72,598	7,700	15.76%
	Decrease to source of supply		10,750	8,950	(1,800)	(3.68%)
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
		Subtotal	**39,648**	**39,648**	**0**	**0.00%**

B) Prior Year One-time items						
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
		Subtotal	**0**	**0**	**0**	**0.00%**
	Max Draft 2024 Budget				**-**	**0.00%**

C) Other items to maintain service level						
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%

		Subtotal	**0**	**0**	**0**	**0.00%**
Total Draft 2024 Budget					**-**	**0.00%**
D)	**Supplemental Items**					
1)	Capital		-		0	0.00%
	Debt		-		0	0.00%
	Reserves		-		0	0.00%
	Gas Tax		-		0	0.00%
	Other		-		0	0.00%
	Operating		-		0	0.00%
2)	Operating		-		0	0.00%
	Reserves		-		0	0.00%
	Other		-		0	0.00%
		Subtotal	**-**	**-**	**0**	**0.00%**
Max 2024 Requisition change if Supplemental & Other Items are Approved					**-**	**0.00%**

Notes:

1) The Operating Reserve balance at December 31, 2022 is $12,695 with $0 committed in 2023 - uncommitted balance is $12,695.

2) The Capital Reserve balance at December 31, 2022 is $58,838 with $0 committed in 2023 - uncommitted balance is $58,838.