

198 – GM Strategic Services

Managerial support services from the GM Strategic Services. The costs of this position include: salaries and benefits plus administration support staff, other CVRD department support service allocations and misc. expenses. There are no capital expenditures. The costs are allocated to various divisions within the Strategic Services Department which are then funded primarily through tax requisition and some grants.

COWICHAN VALLEY REGIONAL DISTRICT

2023-2027 FINANCIAL EXPENDITURE PROGRAM

Service: GM Strategic Services

Function: 198

TOTAL EXPENDITURE	2022	2023	2024	2025	2026	2027
Operational Costs	\$290,767	\$325,190	\$332,885	\$342,872	\$353,158	\$363,752
Long Term Debt						
Short Term Debt						
Capital						
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$290,767	\$325,190	\$332,885	\$342,872	\$353,158	\$363,752
<u>SOURCES OF FUNDS</u>						
Requisition/Parcel Tax						
User Fee						
Transfer from Operating Reserve						
Transfer from Feasibility Study Reserve						
Other	290,767	323,190	332,885	342,872	353,158	363,752
Debt Proceeds						
Surplus/(Deficit)		2,000				
TOTAL SOURCE OF FUNDS	\$290,767	\$325,190	\$332,885	\$342,872	\$353,158	\$363,752



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND
 198 - GM STRATEGIC SERVICES**

	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDG	2023 BUDGET VALUE
OPERATING REV				
9110 SURPLUS/DEFICIT - CURRENT YEAR				
01-1-9110-0000 SURPLUS/DEFICIT	0	0	0	-2,000
Total SURPLUS/DEFICIT - CURR	0	0	0	-2,000
Total OPERATING REV	0	0	0	-2,000
OPERATING EXP				
1305 GM STRATEGIC SERVICES				
01-2-1305-1101 SALARIES/FULL TIME REGULA	0	0	202,193	226,144
01-2-1305-1400 BENEFITS	0	0	62,679	70,096
01-2-1305-2110 CONFERENCES & SEMINARS	0	0	3,900	4,000
01-2-1305-2111 TRAVEL	0	0	1,175	1,200
01-2-1305-2131 TELEPHONE	0	0	1,020	1,200
01-2-1305-2340 TRAINING & DEVELOPMENT	0	0	6,200	6,200
01-2-1305-2395 MEMBERSHIPS	0	0	1,500	1,500
01-2-1305-2475 MISCELLANEOUS EQUIPMENT	0	0	5,250	5,250
01-2-1305-2532 COMPUTER SOFTWARE UPGR	0	0	850	850
01-2-1305-4587 ALLOC - ADMINISTRATION	0	0	0	2,000
01-2-1305-5110 SUNDRY EXPENSES	0	0	1,500	1,500
01-2-1305-5121 MEETING EXPENSES	0	0	1,000	1,500
01-2-1305-5919 SAFETY SUPPLIES	0	0	500	500
01-2-1305-5920 SUPPLIES - OFFICE	0	0	500	750
01-2-1305-9910 CONTINGENCY	0	0	2,500	2,500
Total GM STRATEGIC SERVICES	0	0	290,767	325,190
9900 INTERNAL RECOVERIES				
01-2-9900-4525 ALLOC - GM STRATEGIC SERV	0	0	-290,767	-323,190
Total INTERNAL RECOVERIES	0	0	-290,767	-323,190
Total OPERATING EXP	0	0	0	2,000
Surplus/Deficit	0	0	0	0

**Cowichan Valley Regional District
Budget Report by Cost Center**



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDG	2023 BUDGET VALUE
Summary Total Revenues	0	0	0	-2,000
Summary Total Expenses	0	0	0	2,000
Summary Surplus/Deficit	0	0	0	0

2023 Year over Year Comparative Analysis

Function: 198 - GM Strategic Services

Requisition Change		2022 <u>Allocation</u> \$290,767	Proposed 2023 <u>Allocation</u> \$323,190	Requisition \$ Increase <u>(Decrease)</u> 32,423	Requisition % Increase <u>(Decrease)</u> 11.15%
A) Core Budget					
		<u>2022 \$ Budget</u>	<u>2023 \$ Budget</u>	<u>Requisition \$ Increase (Decrease)</u>	<u>Requisition % Increase (Decrease)</u>
Explanation of increase/decrease:	Surplus revenue carry forward	0	-2,000	(2,000)	(0.69%)
	Salaries (adjustment based on exempt salary allocation)	202,193	226,144	23,951	8.24%
	Benefits	62,679	70,096	7,417	2.55%
	Remaining expenses (travel, memberships, equipment, training, etc)	25,895	28,950	3,055	1.05%
				0	0.00%
	Subtotal	<u>290,767</u>	<u>323,190</u>	<u>32,423</u>	<u>11.15%</u>
B) Prior Year One-time items					
				0	0.00%
	Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Max Draft 2023 Budget				32,423	11.15%
C) Other items to maintain service level					
				0	0.00%
	Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Draft 2023 Budget				32,423	11.15%
D) Supplemental Items					
1)	Capital	-		0	0.00%
	Debt	-		0	0.00%
	Reserves	-		0	0.00%
	Operating	-		0	0.00%
2)	Operating	-		0	0.00%
	Reserves	-		0	0.00%
	Subtotal	<u>-</u>	<u>-</u>	<u>0</u>	<u>0.00%</u>
Max 2023 Allocation change if Supplemental & Other Items are Approved				32,423	11.15%

Notes:

1) The Operating Reserve balance at December 31, 2021 is \$0 with \$0 committed in 2022 - uncommitted balance is \$0.

2) The Capital Reserve balance at December 31, 2021 is \$0 with \$0 committed in 2022 - uncommitted balance is \$0.