

320 – Building Inspection

Building Inspection is a division of the Land Use Services Department. It is primarily responsible for enforcing the CVRD Building bylaws as well as issuing permits and inspecting buildings and structures. The division collaborates with internal departments and external agencies, as well as stakeholder groups. Division staff, also regularly interact with other divisions on their various projects. The Building Inspection Division is funded from fees and permits (mainly building application fees) and internal recoveries from the divisions that utilize the service, in addition to requisition.

320 - BUILDING INSPECTION TOTAL REQUISITION 405,267

STATUTORY LIMITATION: NONE

BASIS OF APPORTIONMENT: ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
ELECTORAL AREA A	242,467,902	51,090	(19)	51,072
ELECTORAL AREA B	453,844,098	95,630	68	95,697
ELECTORAL AREA C	238,632,673	50,282	60	50,343
ELECTORAL AREA D	155,767,581	32,822	39	32,861
ELECTORAL AREA E	193,803,695	40,836	(29)	40,807
ELECTORAL AREA F	144,826,196	30,516	23	30,539
ELECTORAL AREA G	156,203,444	32,914	41	32,954
ELECTORAL AREA H	154,797,016	32,617	(42)	32,575
ELECTORAL AREA I	182,994,663	38,559	(140)	38,419
TOTAL	1,923,337,268	405,267	(0)	405,267

RESIDENTIAL TAX RATE:
(PER \$1000 OF NET TAXABLE VALUE)

0.0211

COST PER \$100,000 HOUSEHOLD
2.11

COWICHAN VALLEY REGIONAL DISTRICT

2024-2028 FINANCIAL EXPENDITURE PROGRAM

Service: Building Inspection

Function: 320

TOTAL EXPENDITURE	2023	2024	2025	2026	2027	2028
Operational Costs	\$1,109,125	\$1,434,110	\$1,225,457	\$1,249,966	\$1,274,965	\$1,300,464
Long Term Debt						
Short Term Debt	6,257	3,548				
Capital	65,000	75,000				
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$1,180,382	\$1,512,658	\$1,225,457	\$1,249,966	\$1,274,965	\$1,300,464
SOURCES OF FUNDS						
Requisition/Parcel Tax	\$360,484	\$405,267	\$432,844	\$457,353	\$482,352	\$507,851
User Fee						
Transfer from Capital Reserve	65,000	75,000				
Other	754,898	794,713	792,613	792,613	792,613	792,613
Debt Proceeds						
Transfer from Operating Reserve		237,678				
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	\$1,180,382	\$1,512,658	\$1,225,457	\$1,249,966	\$1,274,965	\$1,300,464

2023 Debt Short Term with Principal & Interest

Borrowed	Amount	Maturity	P & I
New Vehicle	\$9,051	2024	\$6,257
Total			<u>\$6,257</u>



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Function Type : Selective

**GENERAL REVENUE FUND
 320 - BUILDING INSPECTION**

		2021	2022	2023	2024
		ACTUAL	ACTUAL	AMENDED BUDG	APPROVED BUD
OPERATING REV					
2000 GRANTS					
01-1-2000-2100	FEDERAL GRANTS IN LIEU	-93	-93	0	0
	Total GRANTS	-93	-93	0	0
4433 RECOVERY OF COSTS					
01-1-4433-0000	GENERAL	-324	0	0	0
	Total RECOVERY OF COSTS	-324	0	0	0
5100 FEES & PERMITS					
01-1-5100-3505	BUILDING PERMITS	-709,074	-989,623	-754,898	-794,713
01-1-5100-3525	FILE REVIEW FEES	-8	-23	0	0
	Total FEES & PERMITS	-709,082	-989,646	-754,898	-794,713
7571 REQUISITION					
01-1-7571-0000	REQUISITION	-349,984	-360,484	-360,484	-405,267
	Total REQUISITION	-349,984	-360,484	-360,484	-405,267
9120 TRANSFER FROM OPERATING RESERVE					
01-1-9120-0000	TSF FROM OPERATING RESEF	0	0	-267,575	-237,678
	Total TRANSFER FROM OPERA1	0	0	-267,575	-237,678
	Total OPERATING REV	-1,059,483	-1,350,223	-1,382,957	-1,437,658
OPERATING EXP					
2920 ENFORCEMENT AND INSPECTION EXPENDITURES					
01-2-2920-1101	SALARIES/FULL TIME REGULA	584,426	564,896	619,373	663,092
01-2-2920-1204	WAGES - HOURLY	25,626	21,006	0	8,288
01-2-2920-1400	BENEFITS	171,007	156,458	187,935	198,300
01-2-2920-2111	TRAVEL	157	149	5,000	5,000
01-2-2920-2122	COURIER & EXPRESS	0	0	40	0
01-2-2920-2131	TELEPHONE	5,762	5,388	6,200	6,200
01-2-2920-2210	ADVERTISING	400	0	400	0
01-2-2920-2230	SUBSCRIPTIONS	0	0	800	0
01-2-2920-2321	LEGAL SERVICES	0	0	0	1,000
01-2-2920-2327	LAND TITLES EXPENSES	4,460	3,701	2,500	2,500
01-2-2920-2330	CONSULTANTS	0	856	268,375	234,530
01-2-2920-2338	CONTRACT FOR SERVICES	0	368	0	0
01-2-2920-2340	TRAINING & DEVELOPMENT	1,209	6,921	6,287	5,000
01-2-2920-2341	REGISTRAT/CONFERENCES/S	534	466	5,000	2,500
01-2-2920-2371	INSURANCE - CASUALTY	0	0	150	150
01-2-2920-2375	INSURANCE CLAIMS	0	0	3,000	500



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GENERAL REVENUE FUND
 320 - BUILDING INSPECTION

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
01-2-2920-2395	MEMBERSHIPS	3,258	2,904	4,000	3,000
01-2-2920-2475	MISCELLANEOUS EQUIPMENT	1,859	6,731	5,000	3,000
01-2-2920-2476	PURCHASED REPAIRS/OFFICE	0	7,320	300	9,000
01-2-2920-2532	COMPUTER SOFTWARE UPGF	12,380	9,315	8,000	48,841
01-2-2920-2610	RENTALS - BUILDING	2,154	0	0	0
01-2-2920-4100	ALLOC - GENERAL GOVERNME	74,714	68,075	126,323	123,570
01-2-2920-4535	ALLOC - GM LAND USE SERVIK	0	0	51,880	53,641
01-2-2920-4560	ALLOC - LIABILITY INSURANCE	33,652	35,336	37,101	38,956
01-2-2920-4585	ALLOC - BUILDING COSTS	28,189	28,568	0	0
01-2-2920-5110	SUNDRY EXPENSES	357	539	500	442
01-2-2920-5411	CLOTHING	425	222	500	500
01-2-2920-5919	SAFETY SUPPLIES	115	1,380	500	500
01-2-2920-5920	SUPPLIES - OFFICE	2,463	3,499	3,500	3,500
01-2-2920-8150	BANK CHARGES	54	0	500	0
01-2-2920-9910	CONTINGENCY	0	270	5,000	5,000
	Total ENFORCEMENT AND INSP	953,200	924,369	1,348,164	1,417,010
3930 2011 JEEP (932SNW)(NORM)					
01-2-3930-2373	INSURANCE/AUTOMOTIVE EQI	669	748	1,624	1,000
01-2-3930-2470	PURCHASED REPAIRS - VEHIC	1,735	1,018	300	300
01-2-3930-2570	PURCHASED MAINTENANCE/V	0	0	300	300
01-2-3930-5310	FUEL & LUBRICANTS	1,314	1,537	2,160	1,800
	Total 2011 JEEP (932SNW)(NORI	3,718	3,303	4,384	3,400
3931 2012 JEEP (769TLJ)(GORD)					
01-2-3931-2373	INSURANCE/AUTOMOTIVE EQI	681	764	1,572	1,000
01-2-3931-2470	PURCHASED REPAIRS - VEHIC	0	1,457	300	300
01-2-3931-2570	PURCHASED MAINTENANCE/V	0	1,027	300	300
01-2-3931-5310	FUEL & LUBRICANTS	2,479	2,779	2,400	2,400
	Total 2012 JEEP (769TLJ)(GORD	3,160	6,028	4,572	4,000
3932 2018 ESCAPE (HJ597H)(SONNY)					
01-2-3932-2373	INSURANCE/AUTOMOTIVE EQI	806	949	1,864	1,200
01-2-3932-2570	PURCHASED MAINTENANCE/V	0	1,156	200	200
01-2-3932-5310	FUEL & LUBRICANTS	3,198	4,689	1,800	3,000
	Total 2018 ESCAPE (HJ597H)(SC	4,004	6,794	3,864	4,400
3937 BUILDING INSPECTION NEW VEHICLE					
01-2-3937-2373	INSURANCE/AUTOMOTIVE EQI	0	0	1,600	1,600
01-2-3937-2570	PURCHASED MAINTENANCE/V	0	0	500	500
	Total BUILDING INSPECTION NE	0	0	2,100	2,100
6122 2017 FORD ESCAPE (FC 546P)(GARY)					



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GENERAL REVENUE FUND					
320 - BUILDING INSPECTION					
		2021	2022	2023	2024
		ACTUAL	ACTUAL	AMENDED BUDG	APPROVED BUD
01-2-6122-2373	INSURANCE	786	894	1,616	1,200
01-2-6122-2570	PURCHASED MAINTENACE	0	1,113	200	200
01-2-6122-5310	FUEL & LUBRICANTS	1,530	1,729	1,800	1,800
Total 2017 FORD ESCAPE (FC 5		2,316	3,736	3,616	3,200
6195 BYLAW ENFORCEMENT EXPENDITURES					
01-2-6195-2321	LEGAL SERVICES	6,468	3,644	10,000	0
Total BYLAW ENFORCEMENT E		6,468	3,644	10,000	0
8115 SHORT TERM DEBT					
01-2-8115-8215	INTEREST	172	178	66	51
01-2-8115-8216	PRINCIPAL	6,085	6,078	6,191	3,497
Total SHORT TERM DEBT		6,257	6,257	6,257	3,548
9900 INTERNAL RECOVERIES					
01-2-9900-4106	ALLOC - BYLAW ENFORCEMEN	-50,000	-50,000	0	0
01-2-9900-4208	ALLOC - ANIMAL CONTROL	-6,000	-6,000	0	0
Total INTERNAL RECOVERIES		-56,000	-56,000	0	0
Total OPERATING EXP		923,124	898,130	1,382,957	1,437,658
CAPITAL REV					
9010 TRANSFER FROM CAPITAL RES					
01-7-9010-0000	TSF FROM CAPITAL RESERVE	0	0	-65,000	-75,000
Total TRANSFER FROM CAPITAL		0	0	-65,000	-75,000
Total CAPITAL REV		0	0	-65,000	-75,000
CAPITAL EXP					
8221 TRANSFER/GENERAL CAPITAL					
01-8-8221-6126	VEHICLES & MACHINERY	0	0	65,000	75,000
Total TRANSFER/GENERAL CAP		0	0	65,000	75,000
Total CAPITAL EXP		0	0	65,000	75,000
Surplus/Deficit		-136,359	-452,093	0	0

**Cowichan Valley Regional District
Budget Report by Cost Center**



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	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
Summary Total Revenues	0	0	0	0
Summary Total Expenses	0	0	0	0
Summary Surplus/Deficit	-136,359	-452,093	0	0
