

575 – Engineering Services – Administration

The role of the Engineering Services Function is to provide a single cost control center for all of the Engineering Functions including Curbside Collection, Solid Waste, Water Management, Parks and Trails, and Liquid Waste Management Plans.

This function will be dismantled with the new function F196 GM – Operations in 2024. Expenses will be shifted to individual divisions and remaining reserves will be used for the benefit of the existing Divisions. This function is expected to be extinguished in 2025.

COWICHAN VALLEY REGIONAL DISTRICT

2024-2028 FINANCIAL EXPENDITURE PROGRAM

Service: Engineering Services - Administration

Function: 575

TOTAL EXPENDITURE	2023	2024	2025	2026	2027	2028
Operational Costs	\$285,371	\$120,233	\$0	\$0	\$0	\$0
Long Term Debt						
Short Term Debt						
Capital	75,000	258,246	0		0	
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$360,371	\$378,479	\$0	\$0	\$0	\$0
SOURCES OF FUNDS						
Requisition/Parcel Tax						
User Fee						
Transfer from Capital Reserve	25,000	85,344	0		0	
Transfer from Operating Reserve	85,000	172,902				
Other	228,062	120,233	0	0	0	
Debt Proceeds						
Surplus/(Deficit)	22,309					
TOTAL SOURCE OF FUNDS	\$360,371	\$378,479	\$0	\$0	\$0	\$0



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND
575 - ENGINEERING SERVICES - ADMINIS

	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
OPERATING REV				
4433 RECOVERY OF COSTS				
01-1-4433-0000 GENERAL	-897	0	0	0
Total RECOVERY OF COSTS	-897	0	0	0
9110 SURPLUS/DEFICIT - CURRENT YEAR				
01-1-9110-0000 SURPLUS/DEFICIT	0	-21,000	-22,309	0
Total SURPLUS/DEFICIT - CURR	0	-21,000	-22,309	0
9120 TRANSFER FROM OPERATING RESERVE				
01-1-9120-0000 TSF FROM OPERATING RESEF	-115,000	0	-35,000	0
Total TRANSFER FROM OPERA	-115,000	0	-35,000	0
Total OPERATING REV	-115,897	-21,000	-57,309	0
OPERATING EXP				
1979 ALLOCATION DEBT 175 INGRAM ST				
01-2-1979-4575 ALLOCATION DEBT 175 INGRA	21,110	21,110	0	0
Total ALLOCATION DEBT 175 INK	21,110	21,110	0	0
1981 ALLOCATION FROM 175 INGRAM ST				
01-2-1981-4585 ALLOC - BUILDING COSTS	70,474	71,421	0	0
Total ALLOCATION FROM 175 IN	70,474	71,421	0	0
1982 ALLOCATION ADMINISTRATION				
01-2-1982-4100 ALLOC - GENERAL GOVERNME	13,355	14,917	113,778	113,740
01-2-1982-4560 ALLOC - LIABILITY INSURANCE	5,609	5,889	6,184	6,493
Total ALLOCATION ADMINISTRA	18,964	20,806	119,962	120,233
1988 UTILITIES GENERAL EXPENDITURES				
01-2-1988-1301 WAGES	0	2,916	0	0
Total UTILITIES GENERAL EXPE	0	2,916	0	0
1989 E.S.D. - OFFICE				
01-2-1989-2121 POSTAGE	3,761	4,177	4,000	0
01-2-1989-5915 SUPPLIES & RENTAL - PHOTO	2,986	1,723	4,000	0
Total E.S.D. - OFFICE	6,747	5,900	8,000	0
1990 ENGINEERING - GENERAL EXPEND				
01-2-1990-1101 SALARIES/FULL TIME REGULA	115,000	-114,834	0	0
01-2-1990-1204 WAGES - HOURLY	6,514	4,409	6,000	0
01-2-1990-1400 PAYROLL CLEARING - BENEFIT	944	906	0	0
01-2-1990-2110 CONFERENCES & SEMINARS	0	3,976	4,000	0



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GENERAL REVENUE FUND
575 - ENGINEERING SERVICES - ADMINIS

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
01-2-1990-2111	TRAVEL	569	0	500	0
01-2-1990-2122	COURIER & EXPRESS	0	70	500	0
01-2-1990-2131	TELEPHONE	11,807	11,970	12,000	0
01-2-1990-2210	ADVERTISING	0	533	0	0
01-2-1990-2229	PUBLICATIONS & BOOKS	99	0	0	0
01-2-1990-2320	LEGAL SERVICES	570	1,077	0	0
01-2-1990-2330	CONSULTANTS	0	1,313	15,000	0
01-2-1990-2340	TRAINING & DEVELOPMENT	2,607	3,688	4,000	0
01-2-1990-2370	INSURANCE - PROPERTY	25	49	100	0
01-2-1990-2395	MEMBERSHIPS	214	4,039	1,000	0
01-2-1990-2475	MISCELLANEOUS EQUIPMENT	2,265	3,635	5,000	0
01-2-1990-2480	MINOR CAPITAL	24,035	2,691	42,309	0
01-2-1990-2532	COMPUTER SOFTWARE UPGF	11,053	8,868	20,000	0
01-2-1990-5110	SUNDRY EXPENSES	11,009	2,412	5,000	0
01-2-1990-5121	MEETING EXPENSES	0	90	500	0
01-2-1990-5411	CLOTHING	0	0	500	0
01-2-1990-5920	SUPPLIES - OFFICE	8,466	7,047	10,000	0
01-2-1990-5933	SUPPLIES - SMALL TOOLS	97	0	0	0
01-2-1990-9910	CONTINGENCY	0	267	31,000	0
	Total ENGINEERING - GENERAL	195,273	-57,796	157,409	0
1996 MITSUBISHI (JA135S)					
01-2-1996-2373	INSURANCE/AUTOMOTIVE EQI	1,518	1,351	0	0
01-2-1996-2570	PURCHASED MAINTENANCE/V	258	0	0	0
01-2-1996-5310	FUEL & LUBRICANTS	930	532	0	0
01-2-1996-5610	VEHICLE & EQUIPMENT PARTS	100	0	0	0
	Total MITSUBISHI (JA135S)	2,807	1,883	0	0
1998 COMMUNICATIONS					
01-2-1998-2125	CELLULAR PHONES - RENTAL	53	0	0	0
	Total COMMUNICATIONS	53	0	0	0
7313 FORD ESCAPE(664XDC/TR151V)					
01-2-7313-2373	INSURANCE/AUTOMOTIVE EQI	730	815	0	0
01-2-7313-2470	PURCHASED REPAIRS - VEHIC	596	658	0	0
01-2-7313-2570	PURCHASED MAINTENANCE/V	0	429	0	0
01-2-7313-5310	FUEL & LUBRICANTS	3,265	2,506	0	0
01-2-7313-5610	VEHICLE & EQUIPMENT PARTS	66	61	0	0
	Total FORD ESCAPE(664XDC/TF	4,657	4,468	0	0
7317 2012 LEAF 783NXA					
01-2-7317-2373	INSURANCE/AUTOMOTIVE EQI	847	987	0	0
01-2-7317-2470	PURCHASED REPAIRS - VEHIC	267	0	0	0



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	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
Total 2012 LEAF 783NXA	1,114	987	0	0
8320 TRANSFER TO OTHER FUNCTIONS				
01-2-8320-0000 TRANSFER TO OTHER FUNCTI	0	21,000	0	0
Total TRANSFER TO OTHER FUI	0	21,000	0	0
9900 INTERNAL RECOVERIES				
01-2-9900-4204 ALLOC - GENERAL GOVERNME	-20,000	-20,000	-20,000	0
01-2-9900-4575 ALLOC - ENGINEERING	-191,442	-191,625	-167,029	-120,233
01-2-9900-4587 ALLOC - ADMINISTRATION	-18,964	-20,806	-18,033	0
01-2-9900-4593 ALLOC - VEHICLE COSTS	0	0	-23,000	0
Total INTERNAL RECOVERIES	-230,406	-232,431	-228,062	-120,233
Total OPERATING EXP	90,793	-139,735	57,309	0
CAPITAL REV				
9010 TRANSFER FROM CAPITAL RES				
01-7-9010-0000 TSF FROM CAPITAL RESERVE	0	0	-25,000	-85,344
Total TRANSFER FROM CAPITAL	0	0	-25,000	-85,344
9120 TRANSFER FROM OPERATING RESERVE				
01-7-9120-0000 TRANSFER FROM OPERATING	0	0	-50,000	-172,902
Total TRANSFER FROM OPERA	0	0	-50,000	-172,902
Total CAPITAL REV	0	0	-75,000	-258,246
CAPITAL EXP				
8221 TRANSFER/GENERAL CAPITAL				
01-8-8221-6122 BUILDING IMPROVEMENTS	0	0	75,000	258,246
Total TRANSFER/GENERAL CAP	0	0	75,000	258,246
Total CAPITAL EXP	0	0	75,000	258,246
Surplus/Deficit	-25,104	-160,735	0	0

Cowichan Valley Regional District
Budget Report by Cost Center



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	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 APPROVED BUD
Summary Total Revenues	0	0	0	0
Summary Total Expenses	0	0	0	0
Summary Surplus/Deficit	-25,104	-160,735	0	0
