



South Cowichan Community Policing Advisory Society
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Mill Bay, BC V0R 2P2
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sccp@shaw.ca
southcowichancommunitypolicing.ca

Working together to promote safer communities one block at a time...

September 23rd, 2021

Natalie Wehner
Cowichan Valley Regional District
175 Ingram Street
Duncan BC V9L 1N8

Regarding: 2022 Budget Function – 495 South Cowichan Community Policing Advisory Society (SCCPAS)

Dear Natalie Wehner:

As COVID 19 continues to be a hindrance to our community, SCCPAS is still rising to the ongoing challenge of carrying on with the many programs it initiates and supports. Community Policing and Crime Prevention is a vital activity in Mill Bay, Cobble Hill, and Shawnigan Lake. Our citizens have come to rely on SCCPAS to provide these programs that have become a basic part of the fabric of our community.

Thanks to last year's funding from the CVRD partners, we have been able to hire a part time office assistant, Erin Willis. Erin has become a valued member of our team. Our Office Manager, Sarah Davidge-Cardinal has worked hard on grant opportunities, and, in 2020, she was successful at receiving a grant to support our Seniors. Sarah and Erin continue to work on grant opportunities in a combined effort to bring additional financial resources to the table to support our programs.

We have been unable to expand some of our programs the way we had planned, nor have we been able to recognize our volunteers in an appropriate manner. Therefore, expenses in both areas have lessened due to the impact of COVID 19. We cannot forecast with any accuracy what the future holds.

Our request for funds is being impacted by three unique happenings this year:

- 1. We were successful in obtaining a grant.*
- 2. We were constrained in expanding programs, as we had hoped.*
- 3. We were unable to recognize our volunteers in a suitable manner as they richly deserve.*

Considering the above, our request for your invaluable assistance will be **\$92,700.00** for the year 2022.

This year has been unusual, to say the least. Challenges and roadblocks were **the norm!** Next year may put SCCPAS in quite a different position. The President and members of the Board of Directors thank you for all that **you** do for our collective communities and for your consideration of the needs of SCCPAS.

SCCPAS continue to build on the successes with initiatives that require little to no contact during COVID-19, such as our Free Friendly Phones program with referrals from neighbours, Block Watch members and V.I.H.A. Our dedicated RCMP cleared volunteers continue to make daily phone calls 7 days a week to ensure the safety and well being of the seniors in the Cowichan Valley. The positive feedback that we receive from our clients of this vital service, is invaluable.

SCCPAS continues to build on the successes with initiatives that require little to no contact during COVID-19, such as the *Safer Roads Start with Me* campaign – a community effort involving South Cowichan residents. Other safer Road programs such as the Blue Recycling Bins campaign which continues to promote positive road safety methods throughout our communities. These signs are now being implemented in the Cowichan Bay area as well as Duncan/North Cowichan. The message is “Slow Down and Drive Safely”. This has been running since 2019 with continued success.

Another Campaign launched this year through our relationship partners - I.C.B.C., Block Watch, BC, and B.C.A.A. has made available “Slow Down Children Playing Road Signs” at no cost to the Block Watch Groups throughout the Cowichan Valley. This helps to bring awareness and promote safety on our busy roadways and communities.

SCCPAS was represented in community and neighbourhood meetings – through Zoom and telephone information sessions, and walk-ins in (COVID-19 Protocol in place).

High visible house number signs have been blanketing the community in partnerships with panago's pizza (free medium pizza for every house # purchased). Residents have come to understand the importance of your home addresses being visible. Such a huge life saving benefit to Police, Fire and Paramedics.

SCCPAS contributed to the publication of local, monthly news articles in both the Shawnigan Focus and the Cowichan Life Magazine. The development of community-based, online groups evolved into social media groups that are now accessed by a reader base of more than 15.1 K members; this number continues to grow daily. These efforts reflect a move toward more informed and safer communities. The building of relationships and support for programs such as Speed Watch/Cell Watch/Distracted Driving, as well as ICBC and RCMP initiatives and the efforts of our volunteers and office staff have resulted in wider media coverage.

In 2020, SCCPAS opened their new location in Mill Bay (Tim Horton's/McDonalds area). The increased visibility was instrumental in attracting additional volunteers and community members to learn more about the programs provided to residents. It is our goal to continue to leverage our volunteers and provide a unified approach to community policing.

The vision of SCCPAS is to provide prompt, effective, and consistent communication with all members of the community in liaison with the RCMP resulting in increased awareness and reduction of crime. Our population has continued to increase significantly in Cobble Hill, Shawnigan Lake, Mill Bay, and the Malahat First Nations over the past few years and will continue to grow as both young families and retirees move into our vibrant communities.

SCCPAS and South Cowichan Community Policing office have had remarkable successes. Our 2022 budget proposal of **\$92,700.00** will allow us to build upon and expand our already successful programs and services that have benefited the South Cowichan community and its residents.

SCCPAS would like to thank you for your continued support of these vital and necessary programs that create *Safer Streets, Safer Homes, Safer Waterways, and Safer Communities* as we grow and evolve.

SCCPAS appreciates your review and consideration of our proposal and encourages you to contact Bob Collins, President at 250-516-3946 or Karen Adams, Vice-President 778-678-6867, if you have any questions or concerns.

Sincerely,

SCCPAS Executive

Bob Collins
Director/President: _____

Karen Adams
Director/Vice President: _____

c.c. *Karen Adams, Vice-President, SCCPAS*
Diane McIntyre, Treasurer, SCCPAS
Sgt Tim Desaulniers, RCMP Shawnigan Lake Detachment

SCCPAS Annual Budget

Fiscal Year: January 1st, 2021
December 31st, 2021

Budget Requisition	\$92,700.00
Partnerships	\$24,600.00
Expenses	\$68,100.00

SCCPAS Operating Expenses	Yearly Budget	Notes
Director's Insurance	\$ 1,200.00	Annual payment due 03/2022
Canyon	\$ 1,500.00	Annual payment due 01/2022
Van/Trailer Insurance	\$ 2,000.00	Annual payment due 01/2022
Van/Truck/Trailer Maintenance	\$ 1,000.00	
Block Watch Membership	\$ 200.00	
Society Fee	\$ 250.00	
Banking	\$ 144.00	
Accounting	\$ 1,500.00	
Total SCCPAS Expenses	\$ 7,794.00	

Office/Program Operating Expenses	Yearly Budget	Notes
Lease Payment	\$ 23,392.00	
Manager Volunteers and Programs	\$ 29,120.00	Based on 20 hrs week@ 28/hour
Office Coordinator Wages	\$ 20,800.00	Based on 20 hrs week @ 20/hour
Canada Revenue Taxes CPP/EI	\$ 7,341.94	
Telephone/Internet	\$ 1,500.00	
Hydro	\$ 1,250.00	
Cellphone Communication	\$ 800.00	
Office Content Insurance	\$ 720.00	
Office Equipment and Maintenance	\$ 2,250.00	
Website	\$ 830.00	
Office Administration/Supplies	\$ 1,375.00	
Marketing and Advertising	\$ 750.00	
Petty Cash	\$ 300.00	
Speed Watch	\$ 500.00	
Block Watch	\$ 350.00	
Friendly Phones	\$ 500.00	
Seniors Safety Communication Network	\$ 14,702.11	
Safety Cameras/Alarms	\$ 925.00	
Business Watch/Citizens on Patrol	\$ 875.00	
Community Programs & Initiatives	\$ 375.00	
Volunteer Recruitment & Recognition and VIU Students appreciation	\$ 850.00	
Total Office Expenses	\$ 109,506.05	

Total of Expenses	\$ 117,300.05
Grants/Partnerships	\$ 24,600.00
Total with Grant Deductions	\$ 92,700.05

Management Report

South Cowichan Community Policing Advisory Society
For the period ended September 24, 2020



Prepared on

September 24, 2021

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Profit and Loss

January 1 - September 24, 2020

	Total
INCOME	
Block Watch Signs	130.00
Not-For-Profit Grants/Sponsors	6,843.50
Rental Income	4,226.70
Sales of Posts	180.00
SCCPAS Budget Function 495	88,841.00
Visible House # Signs	2,415.00
Total Income	102,636.20
GROSS PROFIT	102,636.20
EXPENSES	
Disposal Fees	30.20
Dues and Subscriptions	75.00
Insurance - Directors/Office	855.00
Insurance SW Van/Trailer	1,659.00
Lease Deposit	1,559.33
Lease Payments	16,662.63
Legal and professional fees	211.00
Mileage Expenses	384.40
Office/General Administrative Expenses	783.30
Payroll Expenses	0.00
Taxes	8,653.51
Wages	29,341.13
Total Payroll Expenses	37,994.64
Repairs and Materials	532.82
Security	511.30
Utilities	364.99
Volunteer Appreciation	494.76
Worksafe BC	357.50
Total Expenses	62,475.87
PROFIT	\$40,160.33