



Cowichan Community Policing & Engagement Society
#5 – 2628 Beverly St.,
Duncan, BC
250-597-7927
ccpes@shaw.ca
southcowichancommunitypolicing.ca

Working together to promote safer communities one block at a time...

September 21st, 2021

Natalie Wehner
Cowichan Valley Regional District
175 Ingram Street
Duncan BC V9L 1N8

Regarding: 2022 Budget Function – 496 Cowichan Community Policing & Engagement Society (CCP&ES)

Dear Natalie Wehner:

In 2021, CCP&ES is on the verge of opening up their new office at #5 2628 Beverly St, NC/Duncan (Somenos Station). This area has been a concern of the community and there has been many protests and news articles discussing the need to have support in this area. This prompted us to open the community policing office in this location, with excellent support towards our programs from the owners of this plaza. This will give us better visibility and easy access to the public. As we have been advertising the opening of this office, we continue to receive an outpouring of Volunteer applications, from Directors to Speed Watch and Office Ambassador volunteers... clearly the momentum is building to the support this new office. As we work with these new volunteers and begin to develop the CCP&ES office and foster new relationships with established business partners and community providers, we are excited to be able to support what is currently in place and the vision we see for the Cowichan Valley as a whole in the future of community policing.

As COVID 19 continues to be a hindrance in our community, CCP&ES is still rising to the ongoing challenge of carrying on with the many programs it initiates and supports. Community Policing and Crime Prevention is a vital activity in Cowichan Bay, Duncan and North Cowichan. Our citizens have come to rely on CCP&ES to provide these programs that have become a basic part of the fabric of our community.

Thanks to last year's funding from the CVRD partners, we have been able to hire a part time office coordinator, Erin Willis who has stepped up to support the Manager of Community Policing as she champions the opening of the CCP&ES offices in the Cowichan Bay/NC/Duncan areas, as well as begin planning for the Chemainus community policing office. Sarah and Erin continue to work on grant opportunities in a combined effort to bring additional financial resources to the table to support our programs.

We have been unable to expand some of our programs the way we had hoped nor have we been able to recognize our volunteers for their continued loyalty and dedication to support community during times of crisis. Therefore, expenses in both areas has lessened due to the impact of COVID 19. The New CCP&ES Directorship has come together working on a Community Engagement plan to support the amazing volunteers who provide endless hours of service.

Due to COVID-19 protocols our request for funds is being impacted by three unique happenings this year:

- 1. Like many organizations who have been navigating the COVID-19 we were constrained in expanding programs, as we had hoped*
- 2. We were delayed in opening the North Cowichan/Duncan Community Policing & Engagement Office in the timeframe originally planned due to agencies, resources and obstacles unforeseen.*
- 3. We were unable to recognize our volunteers through appreciation gatherings, training and open houses, as well as community events. as they so richly deserve.*

Considering the above, our request for your invaluable assistance will be **\$124,900.00** for the year 2022.

This year has been unusual, to say the least. Challenges and road blocks were **the norm!** Next year may put CCP&ES in quite a different position. The President and members of the Board of Directors thank you for all that **you** do for our collective communities and for your consideration of the needs of *CCP&ES*.

As the Executive of CCP&ES, we continue to build on the successes with initiatives that require little to no contact during COVID-19, such as our Free Friendly Phones program with referrals from neighbours, Block Watch members and V.I.H.A. Our dedicated RCMP cleared volunteers continue to make daily phones calls 7 days a week to ensure the safety and well being of the seniors in the Cowichan Valley. The positive feedback that we receive from our clients of this vital service, is invaluable.

The Safer Road programs such as the Blue Recycling Bins campaign which continues to promote positive road safety methods through out our communities. These signs are now being implemented in the Cowichan Bay/Duncan/North Cowichan area. The

message is “Slow Down and Drive Safely. This program has been running since 2019 with continued success.

Another Campaign launched this year through our various relationship partners - I.C.B.C., Block Watch, BC and B.C.A.A. has made available “Slow Down Children Playing Road Signs” at no cost to the Block Watch Groups through out the Cowichan Valley. This helps to bring awareness and promote safety on our busy road ways and communities.

This year we are working at increasing involvement in all aspects of safety, crime prevention, as well as tourist information in the Cowichan Bay/Duncan/North Cowichan as well as the future Chemainus Community Policing Office. New Block Watch areas as being established.

CCP&ES, contributed to the publication of local, monthly news articles and media releases.

CCP&ES was represented in community and neighbourhood meetings – through Zoom and telephone information sessions, and walk-ins in to both our Cowichan Bay office and Mill Bay office from Duncan and North Cowichan residents just to connect. High visible house number signs was another motivating factor to bring them into the office. We have been blanketing the community with these signs in partnerships with panago’s pizza (free medium pizza for every house # purchased), Residents have come to understand the importance of your home addresses being visible. Such a huge life saving benefit to Police, Fire and Paramedics.

The development of community-based, online groups evolved into social media groups that are now accessed by a reader base of more than 15.1 K members; this number continues to grow daily. These efforts reflect a move toward more informed and safer communities. The building of relationships and support for programs such a Speed Watch/Cell Watch/Distracted Driving, as well as ICBC and RCMP initiatives, In short, the efforts of our volunteers and office staff have resulted in wider media coverage.

The vision of CCP&ES is to provide prompt, effective, and consistent communication with all members of the community in liaison with the RCMP resulting in increased awareness and reduction of crime. As the population continues to to increase significantly over the past 5 years, so too does the need for active programs to support crime prevention, safety and community awareness. Working together with the community to promote safety where we live, work and play.

CCP&ES takes accountability seriously; our goal is to operate with the utmost transparency. To this end, our use of social media has helped promote public attendance at our meetings. CCP&ES has also purchased Quick Books Software to keep an itemized update on all Income and Expense transaction which includes the payroll module

CCP&ES, we know will have remarkable success in liasion with the RCMP and other relationship partners and community partners in Cowichan Bay, Duncan and North Cowichan. Our 2022 budget proposal of **\$124,900.00** will allow us to build upon and expand our already successful programs and services that have benefited and will continue to benefit the Cowichan Valley and its residents.

CCP&ES would like to thank you for your continued support of these vital and necessary programs that create *Safer Streets, Safer Homes, Safer Waterways, and Safer Communities* as we grow and evolve.

CCP&ES appreciates your review and consideration of our proposal and encourages you to contact Bob Collins, President at 250-516-3946 or Laurie Bruce, Vice-President 250-252-0174, if you have any questions or concerns.

Sincerely,

Sarah Davidge-Cardinal
Manager of Programs & Volunteers

Diane McIntyre
Treasurer: _____

Bob Collins
President: _____

Laurie Bruce
Vice-President: _____

c.c. Karen Adams, Vice-President, CCP&ES
Inspector Chris Bear, North Cowichan/Duncan Detachment

CCP&ES Annual Budget

Fiscal Year: January 1st, 2021 to December 31, 2021

Budget Requisition	\$ 124,900.00
Partnerships	\$ 9,700.00
Expenses	\$ 115,200.00

CCP&ES Operating Expenses	Yearly Budget	Notes
Director's Insurance	\$ 1,200.00	Annual payment due 03/2022
Office Content Insurance	\$ 1,080.00	
Jeep	\$ 1,700.00	Annual payment due 01/2022
Jeep Maintenance	\$ 1,000.00	
Block Watch Membership	\$ 100.00	
BC Societies Registry Fees	\$ 150.00	
Banking	\$ 142.00	
Accounting	\$ 2,200.00	Final invoice from accountant pending
Total CCP&ES Expenses	\$ 7,572.00	

Office/Program Operating Expenses	Yearly Budget	Notes
Lease for 2628 Beverly	\$ 26,900.00	
Payroll Wages Manager CCP&ES	\$26,880.00	1 Part time employee
Wages Assistant Coordinator NC/Duncan	\$19,200.00	New Hire 1 Part time employee
Wages Assistant Coordinator Chemainus	\$12,960.00	Future New Hire Part time employee
CRA Taxes	\$ 6,984.48	
Telephone/Internet	\$ 4,374.90	
Hydro	\$ 1,303.00	
Cellphone Communication	\$ 2,688.00	2 Cell phones
Office Equipment and Maintenance	\$ 4,500.00	
Office Move and Maintenance	\$ 6,000.00	
Website	\$ 1,000.00	
Office Administration/Supplies	\$ 3,500.00	
Marketing and Advertising	\$ 3,500.00	
Petty Cash	\$ 300.00	
Speed Watch	\$ 1,000.00	
Block Watch	\$ 1,125.00	
Friendly Phones	\$ 1,050.00	
Safety/Cameras/Alarms	\$ 1,548.00	
Business Watch/Citizens on Patrol	\$ 1,365.00	Block Talk Application - 10% discount due to delay
Community Programs & Initiatives	\$ 550.00	Due to COVID-19
Volunteer Recruitment & Recognition	\$ 1,000.00	Adjusted for anticipated rise in cost of living due to ongoing Covid-19 pandemic.
Total Office Expenses	\$ 127,728.38	

Total of Expenses	\$ 135,300.38
Grants/Partnerships	\$ 10,400.00
Grand Total of Expenses	\$ 124,900.38